

Christian Alliance S C Chan Memorial College
Annual School Plan 2018 – 2019

28 August 2018

Major Concern 1: To nurture a positive learning community (營造正向的學習群體)

Part A

Overseer: Kwok Ka Fai

Objectives	Strategies / Tasks	Expected Outcomes	Methods of Evaluation	Resources Required	I C
1.1 To promote teachers' professional development on individual and panel levels.	<p>A. To further enhance teachers' professional capacity through training, peer class observation and teaching collaboration.</p> <p>a. To offer school-based teacher training.</p> <p>b. To encourage teachers to take part in varied continuing professional development (CPD) activities.</p> <p>c. To encourage more professional sharing and teacher collaboration.</p>	<p>An increase in the total number of CPD hours is seen and a wider range of CPD activities attended is recorded.</p> <p>Teachers find the training, peer class observation and collaboration meetings useful to their teaching.</p> <p>Panels are inspired from the sharing and grow as a result.</p> <p>Panels learn from other schools' success experience and good practices.</p>	<p>Teachers' CPD training records.</p> <p>Peer class observation records.</p> <p>Teaching collaboration meetings' records.</p> <p>Qualitative and quantitative evaluation.</p> <p>SASDC</p> <p>Feedback from teachers.</p> <p>Feedback from panels.</p>	<p>All teachers</p> <p>All subject panels</p>	<p>SASDC</p>
	<p>B. To contribute to the subject panel's development through mutual learning among teachers and school exchange.</p> <p>a. To arrange professional sharing of learning and teaching on Staff Development Days.</p> <p>b. To encourage sharing on peer class observation or external professional training in panel meetings.</p> <p>c. To encourage panels to plan or conduct inter-school activities.</p>				

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Part B

Overseer: Cheung Kwok Wai

Objectives	Strategies / Tasks	Expected Outcomes	Methods of Evaluation	Resources Required	I C
1.2 To cultivate good learning habits among students	<p>A. To further cultivate reading habit (2017-2020)</p> <p>a. To promote a sharing environment by inviting students to recommend books they recently read through:</p> <p>i. Library Sharing Sessions</p> <p>ii. Reading Periods</p> <p>iii. Morning assemblies</p> <p>b. To arrange teachers' Sharing (about reading, recommending books etc.) during reading period through PA system</p> <p>c. To reinforce the Self-directed learning booklist by including books related to SCC attributes.</p>	<p>a. Students read recommended books</p> <p>b. Students read recommended books</p> <p>c. Students borrow books under Self-directed learning booklist</p> <p>d. Students read reading source</p> <p>e. students read/ borrow recommended books</p>	<p>a. Record the borrowing rate on recommended books by students</p> <p>b. Record the borrowing rate on recommended books by teachers</p> <p>c. Record the borrowing rate on the books under Self-directed learning booklist</p> <p>d. Record the number of students borrow reading source</p> <p>e. Record the borrowing rate of recommended books</p>	<p>Recommendations on books or articles from Chinese & English Subject Teachers</p>	<p>Library</p> <p>AAC</p>
	<p>(2018-2020)</p> <p>d. To prepare some reading sources for optional extra reading during class teacher periods</p> <p>e. To prepare a booklist for senior students</p>				

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Part B

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Objectives	Strategies / Tasks	Expected Outcomes	Methods of Evaluation	Resources Required	I C
<p>1.4 To promote goal-setting among students of different abilities</p>	<p>A. To cultivate the atmosphere of goal setting</p> <p>a. To arrange some form one class teacher period to teach students about goal setting.</p> <p>b. To follow up and evaluate form one students' goal setting habit with the support of class teachers and Guidance Perfects.</p> <p>c. To finetune the existing Student Award Scheme – Students are allowed room to put down their personal target (s)</p> <p>B. To assist students to scale new heights.</p> <p>a. To provide more the data of students' academic performance for teachers to analyze students' learning effectiveness.</p> <p>b. To provide more chances for class teachers to debrief academic performance with students</p> <p>b. Increase the number of awards (class-based)</p> <p>C. To mobilize Model Students to disseminate good practices to students.</p> <p>a. To organize talks for Model Students to share their good learning practices and habits to students.</p>	<p>4 class teacher periods are allocated for goal setting</p> <p>70% of the form one students find the GP's assistance is helpful.</p> <p>Students can make better use of the Student Award Scheme to set goals</p> <p>½ SD Day is arranged for introducing new statistics for academic performance</p> <p>One more Student guidance Day is arranged in the academic year.</p> <p>Class-based academic awards are set up in each class.</p> <p>Talks are arranged</p>	<p>Feedback from students and teachers</p> <p>Feedback from GP and teachers</p> <p>Feedback from students and teachers</p> <p>Feedback from teachers</p> <p>Feedback from class teachers</p> <p>Feedback from students and teachers</p>		<p>AAC</p> <p>Class Teacher GP</p> <p>SA SDC CGC</p> <p>AAC</p> <p>AAC</p>

Major Concern 2: To strengthen the attributes of SCC students (深化瑞芝人素質)

Part A

Overseer: Kwok Ka Fai

Objectives	Strategies / Tasks	Expected Outcomes	Methods of Evaluation	Resources Required	I C
2.1 To continue cultivate students' positive values and attitudes through leadership succession.	<p>A. To reinforce the practice of programme planning, implementing, and evaluating (PIE) in all large-scale student-led activities</p> <p>a. To encourage the use of PIE model by different student groups</p> <p>b. To encourage peer learning of the application of PIE in student-led events through the e-Platform</p>	<p>The use of PIE is recorded in minutes of different student leadership groups.</p> <p>An increase in the standard of service provided by all student leaders is seen.</p>	Qualitative and quantitative feedback from students and advisers	Student group officers	SASDC

Major Concern 2: To strengthen the attributes of SCC students (深化瑞芝人素質)

Part B

Overseer: Suen Wing Hong

Objectives	Strategies / Tasks	Expected Outcomes	Methods of Evaluation	Resources Required	I C
<p>2.2 To promote the importance of politeness, respect and consideration among students</p> <p>*Considerate</p>	<p>B. To conduct class-based activities to promote these valued virtues</p> <p>a. <i>Home Sweet Home Scheme</i> is run in classes to promote the sense of belonging and the importance of considerate and treasuring properties in campus.</p> <p>b. Class-based award scheme is run to promote these virtues.</p> <p>c. Awardees are invited for written sharing for all students in school.</p> <p>d. Class teachers give advice through weekly journals.</p> <p>C. To invite inspirational speakers / alumni to deliver relevant messages in assemblies</p>	<p>Class Teacher Periods are reserved for the scheme to facilitate more student-student & teacher-student interaction.</p> <p>Valued class-based awards are presented to students who can serve as role models.</p> <p>Awardees are more recognized and can serve as role models in school.</p> <p>Weekly journals are encouraged in all classes.</p> <p>Talks are arranged in assemblies for the delivery of the importance of the virtues.</p>	<p>Students' reflections on weekly journals.</p> <p>Feedback from teachers and students</p> <p>Feedback from teachers and students</p>	<p>SGC</p> <p>Class Teachers</p> <p>CDGBC</p> <p>SDC</p> <p>SGC</p>	<p>SA</p> <p>SGC</p> <p>SA</p>

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<p>2.4 To inculcate the sense of responsibility and conscientiousness into students</p> <p>*Conscientious</p>	<p>A. To improve students' self-discipline and sense of responsibility through evaluating, fine-tuning and implementing the policies on:</p> <p>i) Nil-/late submission of homework</p> <p>ii) Student attendance</p> <p>B. To run related award schemes / competitions</p> <p>a. To fine-tune existing award schemes in school</p> <p>b. To conduct life planning and goal-setting sessions to encourage students to take charge of their own studies / lives</p>	<p>Policy on Detention Class is re-enforced.</p> <p>Attendance of after-school tests and remedial lessons is improved. (over 80%)</p> <p>Student Award Scheme is fine-tuned to instill into students the importance of conscientiousness.</p> <p>Evaluation sessions are conducted to facilitate students' reflection on their studies / lives.</p>	<p>Department or Committee evaluation</p> <p>Students' attendance rate in tests and remedial lessons</p> <p>Participation records of Student Award Scheme</p>	<p>AAC SDC</p> <p>SA SDC CEC</p>	<p>AAC SDC</p> <p>SA</p>
<p>2.5 To help students live by Christian values in their daily life</p> <p>* Christ-like</p>	<p>A. To continue to run cell groups/morning worships to provide chances for students to learn to love and be loved</p> <p>B. To encourage each class to choose the words of wisdom from the Bible for their class as a reminder</p> <p>C. To encourage students to put into practice the biblical knowledge they acquire in school</p>	<p>Lunch of the last school day of each month is reserved for class cell group gatherings.</p> <p>Class-based bible verses are put up on the class notice boards as reminders for students.</p> <p>Students put down their reflections on memos (to be put up on notice board) or journals.</p>	<p>Feedback from teachers and students</p> <p>Bible Quiz Competition</p>	<p>Class Teachers</p>	<p>REC</p> <p>RSC</p>